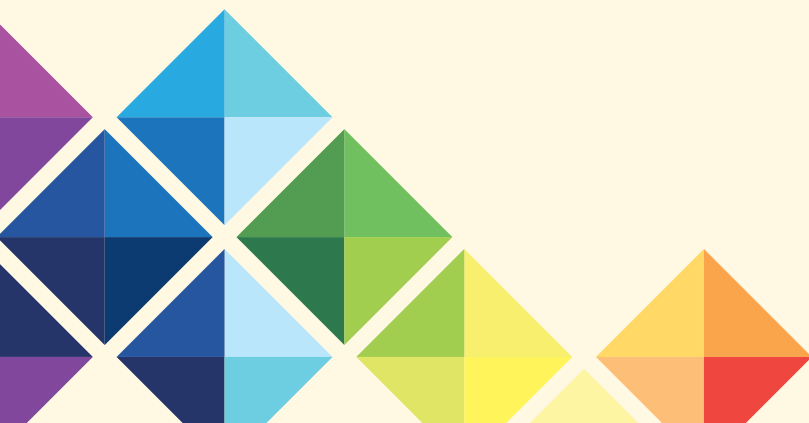


# FOUNDATION NEWS

February 2023



2023 Lunar New Year Celebration at Centerpointe! Read more on page 8



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**WHAT YOU SPEND ON  
CAMPUS ... STAYS ON  
CAMPUS**

Surplus funds generated by all Cal Poly Pomona Foundation operations go back to the University to provide financial and facility resources to benefit students, faculty, and staff.



**Cal Poly Pomona  
Foundation**

[foundation.cpp.edu](http://foundation.cpp.edu)

## Bronco Bookstore Spring Hours

Monday	8:00AM - 6:00PM
Tuesday	8:00AM - 6:00PM
Wednesday	8:00AM - 6:00PM
Thursday	8:00AM - 6:00PM
Friday	8:00AM - 4:00PM



# Mark Your Calendars!

## February 2023

- 2/1 First Day of Black History Month
- 2/14 Valentine's Day
- 2/14 Love Celebration at Centerpointe
- 2/20 President's Day (**Foundation/Campus Open**)

## March 2023

- 3/15-3/16 Grad Fair in Bookstore Atrium
- 3/17 St. Patrick's Day Luncheon at Centerpointe
- 3/25-3/30 Instruction Spring Break (**Foundation/Campus Open**)
- 3/31 Cesar Chavez Day (**Foundation Holiday/Campus Closed**)



# Employment Services Updates

## New Foundation Staff Members!

The Foundation would like to give a warm welcome to our new hires - Full Benefitted

- Mallory Beard - Administrative Assistant

**Welcome to the team! We are thrilled to have you.**

## Employee Promotions!

- Nour Saleh - Graduate Studies Advisor
- Gabriela Espinoza - Supervisor



## Years of Service Anniversary!

Anniversaries, thank you for your dedication and hard work! We appreciate your commitment!

- Allyson LeClaire - 5 years

## Birthday Shout-Out!

Foundation would like to wish a Happy Birthday to our February Birthdays!! Cheers to another year!



## Payroll Updates

- Friendly Reminder: Effective January payroll, paydays have moved to Fridays.
- Manual payroll checks will be mailed directly from UKG.
- For faster delivery of your payroll check, sign up for Direct Deposit.
- Signing up for electronic delivery of your tax statements on UKG allows you to receive them sooner versus snail mail. Documents for 2022 have already been mailed.
- For 2023 documents:
  1. Sign into the UKG (KRONOS) system
  2. Click on “My HR”
  3. Click on “Forms”
  4. Click on “Government Forms”
  5. Click on W2 (all employees) or 1095 form (Fully benefited employees)

## Workplace Safety



## Benefits Corner!

Every month the Employment Services Team will be sharing a monthly healthy tip.

For the month of February – Let’s find our Movement.

Keep an eye out for an email with additional Movement details. In the meantime, see the helpful tips on the next page!







## Find Your Movement

Our body was designed to move—to walk, to bend, to turn. According to the CDC, 25% of US adults are not active at all and 60% don't meet the recommended amount of activity. Today's sedentary lifestyle severely impacts our health, resulting in an increased risk of heart disease, obesity, and depression. The good news is that it doesn't take much time or effort to integrate movement into your day. Think of it as little “movement snacks”—activities that last minutes, even seconds, that can reduce your risk of chronic conditions and increase your focus and energy through the day.

### MOVEMENT SNACK IDEAS

Movement snacks can last anywhere from 30 seconds to 10 minutes. No gym or special gear required.

- Play a favorite song and take a quick dance break
- Roll your shoulders backwards to stretch after a long meeting
- Schedule a walking meeting when you don't need to be in front of the computer
- Park further away from store entrance
- Take the stairs instead of the elevator

### Movement Is Medicine



#### Benefits of Movement:

- Sleep better
- Reduce stress
- Improve heart & brain health
- Manage weight
- Feel better



Fun  
Fact!

Walking an extra 20 minutes a day will burn **7 pounds** of body fat per year.

# Dining Services Updates

## Meet the Team!

Natalia Alvarado is a 4th year CPP student studying International Business with an emphasis in Marketing. She currently serves as a Marketing Assistant for Dining Services and has been in her role since Fall 2022.

Natalia enjoys her work with Dining Services, stating, “Working here has not only given me real-life marketing experience, but it has also helped me grow my communication skills and confidence! I look forward to continue growing in an environment that values my ideas and puts them into action.”

She also loves the flexibility of working on campus, “Being able to go from school to work in just a few minutes has been extremely convenient! It has also benefited me by allowing me to be more involved with the campus.”

We are lucky to have Natalia on our team!

To find out more about current job openings, visit [cppfoundation.com/jobs](http://cppfoundation.com/jobs)



## Retail Catering is back!

Exciting News about Retail Catering! We are offering catering from the below locations:

- Roundtable Pizza
- Qdoba
- Subway
- Saddles
- Poly Trolley
- Housing

We require retail catering orders to be placed at two weeks prior to the event. Please send an email to [retailcatering@cpp.edu](mailto:retailcatering@cpp.edu) and Paulette Gutierrez will contact you to assist you with your order.

Delivery is available for orders that meet a minimum of \$100.00 of the subtotal of the order.





## Lunar New Year Luncheon at Centerpointe

Thank you to those who attended the 2023 Lunar New Year Luncheon! We hope you had a great time and enjoyed the special menu items!

The student organization, Touzan Taiko, performed and the CPP Asian, Pacific Islander, & Desi Culture & Justice Center shared information about Lunar New Year at their table.

Watch the recap video here: [https://www.instagram.com/reel/Cn8K4y3JET1/?utm\\_source=ig\\_web\\_copy\\_link](https://www.instagram.com/reel/Cn8K4y3JET1/?utm_source=ig_web_copy_link)

Check out CPP Dining (@cppdining) on Instagram for more information on upcoming events, promotions, and giveaways!



## Late Night at Centerpointe

Centerpointe is happy to announce the return of late night hours! We will be open Wednesday – Friday and Sunday nights from 9 pm – 11 pm. Come enjoy a late night snack!





Be Sweet!



Bring someone  
a Valentine's  
Treat



EACH BOX  
INCLUDES

*Chocolate Covered  
Strawberries*

*Macarons*

*Cookies*

\$15 Per Box

Please Email Campus Catering  
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[campuscatering@cpp.edu](mailto:campuscatering@cpp.edu)

\*Credit Card Only\*

\*Pick-Up at KW Front Desk\*

# Enterprise Foundation Breakfast Meeting

Enterprise Foundation hosted the first All-Staff Breakfast Meeting of the year at Kellogg West and over Zoom on January 18th and 19th.

Jared Ceja, Executive Director/CEO, welcomed the staff with a fun ice-breaker before introducing the first speaker.

The Marketing team shared their recent wins in the 2022 international MarCom awards, presented by Julia Carney, Marketing Communications Coordinator, and Darren Isomoto, Marketing Manager.

Shari Benson, Employment Services Director/CHRO, gave an Enterprise Leadership Development update. This year will bring more trainings and opportunities for learning and growth.

Jared returned to speak about the new process for director-level performance evaluations.

Thomas Sekayan, Associate Executive Director/COO, presented on total compensation and explained the value of employer benefits.

Nora Fernandez, HR Manager, welcomed our new team members and congratulated employees on their promotions and work anniversaries.

David Corral, Associate Dining Director, announced the exciting return of Retail Catering! Contact [retailcatering@cpp.edu](mailto:retailcatering@cpp.edu) to place an order.

Joanne Mathew, Director of Financial Services/CFO, gave a detailed recap of Enterprise activities and financials as of November 2022.

Lucila Rojo, Grants Specialist, explained how the office of Grants & Contracts provides financial and administrative support services for sponsored programs. She also presented the award totals for the first two quarters of the fiscal year.

Dr. Ricardo Quintero, Executive Director, TRIO Pre-College Programs, spoke of the work that TRIO is doing and the continuation of featuring various grants in the Foundation Newsletter.

Craig Walters, AGRIsapes Outreach & Urban Farming Director, closed the meeting by sharing the great successes of Pumpkin Fest and the Preview Night.



# Financial Services Updates

*“Why did Sherlock Holmes get audited by the IRS?”  
He had too many deductions*

## 2023 - 2024 Operating Budget Timeline

Budget season is here and the department is working hard to get the information out to all departments and divisions as we prepare for the upcoming fiscal year. Details below are the important dates to keep in mind.

2/1/23

- Send out Operating budget email (Instructions, Assumptions, Login info)
- New budget templates available in budget folders for retrieval
- PY budget docs available for retrieval

2/28/23

- All operating budgets schedules due to Foundation

3/10/23

- Finalize Consolidated Budget Reports and send to CEO & CFO

3/15/23

- Send revised Consolidated budget to CPP

3/13/23-3/30/23

- Scheduled Budget meetings for all departments

4/7/23

- Final budget revisions are due to Foundation

4/14/23

- Final Consolidated Budget Reports available

4/28/23

- Finalize budget

5/15/23-5/19/23

- Preparation and presentation to Finance & Investment Committee Meeting

5/22/23

- Submission to Board for final approval





# Purchasing Cards and new reporting guidelines

## CCER is being replaced by WOEM

Wells Fargo is excited to share the new and next generation expense management solution, **WellsOne® Expense Manager (WOEM)**, which is replacing your existing Commercial Card Expense Reporting (CCER) service. The WOEM service offers intuitive technologies to help simplify the card and expense management workflows and enhances self-service and reporting functionality. Powerful reporting lets you view and monitor transaction detail, with dynamic views to let you monitor compliance, spot trends, and take action to ensure your payment strategy remains on track.

Cal Poly Pomona Foundation and Cal Poly Pomona Philanthropic Foundation, are scheduled for transition in the first half of 2023.

Once transitioned, you will use WOEM for card management, alerts and reporting. You will access the service in the Commercial Electronic Office® (CEO®), just as you access CCER today.

## WOEM Trainings

Make sure you view the training videos and reference guides before the transition.

- [WellsOne Expense Manager cardholder quick reference guide](#)
- [WellsOne Expense Manager transition guide](#)
- [WellsOne Expense Manager approver quick reference guide](#)
- [WellsOne Expense Manager mobile quick reference guide](#)



# RAMP: The First of the CPP Trio Programs

[The Reading, Advising, & Mentoring Program](#) (RAMP) is one of twelve U.S. Department of Education TRIO projects at Cal Poly Pomona. Under the TRIO umbrella, RAMP is a Student Support Services (SSS) project and was originally funded at CPP in 1988. It is one of two SSS projects at CPP (ARCHES being the other). We are currently in the third year of our five-year grant with funding at \$443,367 per year. RAMP has successfully received funding in eight competitions; the next competition is expected to be in fall 2024.

RAMP serves 250 eligible students per year. Our mission is to increase the retention and graduation rates of low-income, first-generation college students, and students with disabilities at Cal Poly Pomona. RAMP fosters academic excellence, leadership development, and cultural awareness. As established by the U.S. Department of Education, the purpose of TRIO SSS is to “provide opportunities for academic development, assist students with basic college requirements, and motivate students toward the successful completion of their postsecondary education.”

RAMP’s goal is to provide academic and personal support to participants so they persist at CPP and graduate in a timely manner. RAMP’s core services are reading tutorials; supplemental academic, career, and personal advising; peer mentoring; and financial aid/literacy and academic success workshops. Our services help students improve reading and study strategies, enhance personal growth, and develop professional skills.



Pictured from left to right: Jane Rumpak (RAMP participant and tutor/peer mentor), Christian Murillo (RAMP advisor who was a RAMP participant before he graduated from CPP in 2015; he was an Upward Bound student in high school), and Dustin Johnson (RAMP Tutor Coordinator).

## RAMP Continued

The Department of Education stipulates three standard objectives that the program must meet each year. The data for the 2021-22 objectives is not available at the time of preparing this article. In 2020-21, RAMP met and exceeded its three objectives as mandated by the Department of Education. Each objective is listed then followed by RAMP's 2020-21 statistics.

**Persistence:** 91% of all participants served by the SSS project will persist from one academic year to the beginning of the next academic year or graduate with a bachelor's degree during the academic year.

In 2020-21, 216 (96%) of the 224 students served persisted from one academic year to the beginning of the next academic year or graduated.

**Academic Standing:** 88% of all enrolled participants served by the SSS project will meet the performance level required to stay in good academic standing at the grantee institution.

In 2020-21, 219 of the 224 (98%) RAMP participants were in good academic standing at the end of the year.

**Graduation:** 70% of new participants served will graduate with a bachelor's degree or equivalent within six years.

In 2020-21, 91 (81%) of the 112 new participants served in 2015-16 graduated with a bachelor's degree within six years of entering the program.

We are excited to announce that the citizenship requirement to participate in RAMP is temporarily waived due to a Performance Partnership Agreement pilot with the U.S. Department of Education, which is scheduled to expire on September 30, 2026. To be eligible, students must meet one of the following criteria: low-income, first-generation college student, or be registered with the Disability Resource Center (DRC). There is no application deadline and once a student is accepted into RAMP, they are a participant until they graduate from CPP. The application can be found on the RAMP website. If you have any questions, please email [ramp@cpp.edu](mailto:ramp@cpp.edu) or RAMP director, Laura Ayon at [lemunoz@cpp.edu](mailto:lemunoz@cpp.edu).

## TRIO Day Celebration

You're invited to National TRIO Day! Join online on Friday, February 24 2023 at 3:30 pm - 5 pm.

National TRIO Day is a celebration, reflection, and action around increased access to higher education for disadvantaged students.

Come learn about the importance of TRIO and how it has transformed lives. If you already know about TRIO, come support the programs and celebrate our successes!

RSVP & learn more: <https://mybar.cpp.edu/event/8751856>





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\*WHILE SUPPLIES LAST!

\*NOT ALL PROMOTIONS AVAILABLE ON WEBSITE.

\*DISCOUNTS ARE FOR SELECT ITEMS ONLY.



BRONCO BOOKSTORE

# Buy an iPad, get up to \$60 off\* select iPad accessories



**Sale starts 1/5 and lasts until 3/31**

\*\$60 off up to two (2) select iPad accessories

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# Meyer Lemonade

FEATURED HARVEST: MEYER LEMON



## Ingredients

- 1/2 cup Meyer Lemon Juice
- 3 1/2 cups Water
- 1/4 cup Cane Syrup

## Directions

1. Wash produce before use
2. Squeeze Meyer lemons into a non-metallic pitcher
3. Add cold water, cane syrup and stevia syrup and mix
4. Refrigerate for up to two hours and serve over ice

## Substitutions

Adjust the sweetener as your like or substitute agave syrup, sugar or your preferred sweetener \*adding stevia is a natural zero-calorie sweetener







# Valentine's CANDY MATCH



MATCH THE CANDY WITH ITS CORRESPONDING SLOGAN. THE PERSON WITH THE HIGHEST SCORE WINS!

- \_\_\_ 1. HUNGRY? GRAB A \_\_\_
- \_\_\_ 2. ISN'T LIFE JUICY?
- \_\_\_ 3. GIMME A BREAK
- \_\_\_ 4. IT'S ALL IN THE MIX
- \_\_\_ 5. LIFE'S BETTER THE \_\_\_
- \_\_\_ 6. NOBODY'S ALL ONE WAY. BE BOTH
- \_\_\_ 7. MAKES MOUTHS HAPPY
- \_\_\_ 8. GET A BANG OUT OF LIFE!
- \_\_\_ 9. A LIGHTER WAY TO ENJOY CHOCOLATE
- \_\_\_ 10. PLAY MORE, PLAY DELICIOUS
- \_\_\_ 11. THE GREAT AMERICAN CHOCOLATE BAR
- \_\_\_ 12. DOUBLE YOUR PLEASURE, DOUBLE YOUR FUN
- \_\_\_ 13. THAT'S RICH!
- \_\_\_ 14. TASTE THE RAINBOW
- \_\_\_ 15. MELTS IN YOUR MOUTH, NOT IN YOUR HAND
- \_\_\_ 16. CHOOSE PLEASURE
- \_\_\_ 17. A FRIEND YOU CAN EAT

- A. SKITTLES
- B. AIRHEADS
- C. TWIX
- D. 3 MUSKETEERS
- E. SNICKERS
- F. TWIZZLERS
- G. KITKAT
- H. STARBURST
- I. DOUBLE MINT GUM
- J. HERSHEY'S
- K. MILKY WAY
- L. TIC TAC
- M. M&M'S
- N. SWEETARTS
- O. 100 GRAND
- P. SWEDISH FISH
- Q. DOVE CHOCOLATE



# Crystal Merica

**Job title:** Bronco Bookstore Cashier

**Length of employment:** 5 months

**I have a talent for...** ballet and tap dancing

**What are your biggest accomplishments?** Getting into Cal Poly Pomona and starting to get hands on experience with the animals on campus since my major is Animal Science/Pre-vet.

**What is your favorite movie?** Beauty and the Beast the live action

**What is your favorite song?** Late night talking by Harry Styles and any song from Harry Styles

**What are your hobbies?** Dancing

**What is on your bucket list?** To go to Walt Disney world and explore all the different parks there

**If you could travel anywhere in the world, where would you go and why?** I would want to go to Hawaii because the feeling of being by the ocean makes me very happy.

**What was your first job?** The Bronco Bookstore

**What's the best meal you've ever had?** My mom's shredded Beef Enchiladas

**If you could be any animal, which would you be?** I would want to be a sheep because I love the idea of being warm





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When you support the services that are owned and operated by the Cal Poly Pomona Foundation, you help students obtain on-campus jobs, and help fund scholarships, campus programs and educational grants. Foundation enterprises include Dining Services, the Bronco Bookstore, the University Village and Kellogg West Conference Center & Hotel.

As the largest employer of students on campus, the Foundation offers valuable work experience and hands-on training to approximately 1,500 Cal Poly Pomona students each year. The Foundation offers positions in various fields; whether it is in the area of technology, science, retail, culinary arts, hospitality management, leadership or research grants, these student employees participate in Cal Poly Pomona's learn-by-doing philosophy and acquire practical skills in their designated field of study.

The Foundation also contributes operating support to nearly 1,100 Foundation and scholarship programs every year, including Bronco Athletics and the Norman J. Priest Scholarship. In addition, the Foundation administers grants and contracts, contributes to campus security, and supports several university publications. The Foundation contributes over \$1 million annually to Cal Poly Pomona.

Because of your support, the Foundation is able to provide these beneficial services every year. Thank you for making your purchases on campus and contributing to the success of Cal Poly Pomona students and the university community.

